



ST. COLMAN'S COLLEGE, FERMOY. (Please retain for future reference)

1. Proper discipline encourages the development of what is best in the individual person and in the group in general. It is necessary for healthy growth in personal responsibility and inner freedom. Good discipline in a school creates a favourable atmosphere for promoting:
 - Good Relationships
 - Sound self-discipline
 - Positive patterns of behaviour
 - Necessary habits of study
2. Co-operation from pupils and the support of parents are necessary in order that the Code of Behaviour be fully effective. Parents and guardians are requested to work with the teachers in instilling positive attitudes towards school life in their children and in helping them to discipline themselves.
3. Each student has the right to an education free from fear and intimidation. Bullying of any kind is not tolerated.
4. Pupils are expected to act with courtesy towards other pupils, teachers, employees of the College and members of the public at all times. All forms of harassment (including foul language, obscene gestures, name-calling, provocative behaviour, etc.), either in the school or outside of it, will be dealt with very severely.
5. Special care should be taken not to act in a manner which might damage one's own good name or that of the College, at all times. Anything which may bring the College into disrepute is to be avoided.
6. Everybody in the College is expected to treat his personal property and the property of others, including College property, with great respect and care. Theft and damage to property are regarded as acts of grave misconduct.
7. Pupils have a responsibility for the care and good order of the College. In particular, they are responsible for the furniture and fixtures in the classrooms. They are expected to keep their classrooms and the school grounds tidy and free of litter. Pupils may not consume food or drink within the school building, except in designated areas. Chewing gum and the use of correction fluids are prohibited.
8. Loitering and unruly behaviour within the College and its environs are to be avoided.
9. Pupils are forbidden to smoke in the college and its environs and on College occasions. A fine shall be imposed on any individual in breach of this rule (first offence).
10. Any involvement whatsoever with intoxicating liquor, solvent abuse or illegal drugs is strictly forbidden.



CODE OF BEHAVIOUR

11. All pupils are required to wear the full school uniform - grey shirt, College tie, school-grey trousers, College pullover, black leather shoes each day. Runners are not permitted. The only outer jacket that pupils may wear is the official school jacket, whether in school, downtown or on school occasions. Hoodies are not allowed. Earrings, studs and other specified jewellery are not allowed. Pupils must be clean-shaven and are expected to be neat and well groomed. Dyed hair is not allowed. Items of jewellery/clothing that are non uniform will be confiscated. These can be reclaimed at the end of that particular term.
12. During the changeover times between classes, pupils must move directly and without delay from one classroom to another. Running, pushing. Jostling etc are strictly forbidden at all times.
13. The use of mobile phones and personal Audio players in the school is forbidden. Pupils are expected to keep their switched off phones and Audio players in their locker during school time. Phones or audio players that are visible on the corridor or in class will be confiscated. These can be reclaimed at the end of the week (Friday @ 3.30pm).
14. Pupils who are required to attend classes in places other than their own classrooms must wait for their teacher in the foyer at the entrance to the school. Pupils must not cross the road to attend classes for technical subjects or for Physical Education, during school hours, unless under the direction of their teacher.
15. Pupils are expected to be punctual for school and to be present and on time for all their classes. They are obliged to have the appropriate textbooks and equipment needed for each class. Class hours are from 8.50 a.m. to 1.20p.m. and from 2.05p.m. to 3.30 p.m.. A pupil who has been absent or who intends to be absent from school, must present a note from a parent/guardian, acknowledging his absence to his Year Head. Parents/Guardians are to ring the school before 9.30am if their son is absent from school. If a pupil is to be absent for more than two consecutive days, a parent should contact the Principal or Deputy Principal of the College.
16. Pupils are not allowed to leave the College grounds during class hours or during the morning break without special permission from the Principal or the Deputy Principal or Year Head. First, Second and Third Year pupils are not allowed to leave during lunch-time.
17. Each pupil is required to have a Pupil's Journal. The Journal is seen as a means of informing parents of the homework assigned by teachers and of the pupil's progress and behaviour. Parents are requested to check the journal regularly and to countersign the observations made by teachers.
18. When a pupil misbehaves or fails to complete his homework satisfactorily, the teacher may note this in his Journal. If the problem continues, the Year Head, the Deputy-Principal or the Principal will be informed.



19. Where breaches of the Code of Behaviour occur, appropriate sanctions will be implemented, such as extra written work, fines, detention during break times, after school detentions (usually between 3.30 p.m. and 4.30 p.m. on Mondays and about which parents/guardians will be informed beforehand), being put 'on report', withdrawal of privileges, exclusion from class, suspension from school. In cases where long-term suspension or expulsion is being considered, the final decision will be a matter for the Board of Management. Appeals re suspension and expulsion may be made to the Secretary General, Department of Education and Science.

Parent(s)/Guardian(s) signature(s): _____

Pupil Signature: _____
